

## Terms and Conditions of Members of Fielders Basketball Club

### Purpose

1. The purpose of these Membership Rules is to:
  - 1.1. Ensure an inclusive sporting environment for players of all ages and skill levels.
  - 1.2. Provide a safe and respectful environment for our members.
  - 1.3. Support the club's values of respect, good sportsmanship and enjoyment.

### Definition

2. For the purpose of these Rules, a "Member" shall be defined as:
  - 2.1. A player;
  - 2.2. The parent/s or legal guardian/s of a player;
  - 2.3. Any team official (coach or team manager) who is not otherwise a parent;
  - 2.4. An elected member; and/or
  - 2.5. A Life Member

### Who these rules apply to

3. These rules apply to all members of the Club, as defined in Rule 2 above.

### Registration

4. All players must be registered with Basketball Victoria. Once registered, players will receive a 365-day licence which covers the participant in any Basketball Victoria competition and provides a level of insurance for the player.
  - 4.1. The fee for the Basketball Victoria Licence is prescribed by, and paid to Basketball Victoria.
  - 4.2. The fee is annual and will be automatically added to your cart, if necessary, when registering.
5. All players are required to complete the Fielder's registration process on [PlayHQ](#), prior to the commencement of each season.
6. All information entered into PlayHQ must be accurate. Inaccurate details may result in your child being disqualified for the remainder of the season.
7. Players must be registered in PlayHQ by the time they play their third game with Fielders, as per the Casey Basketball Association By-laws.
8. In order to be eligible for loyalty points, players must have consecutive seasons of registration with Fielders Basketball Club, as per the Casey Basketball Association By-laws.
9. All Team Managers and Coaches are required to register on PlayHQ and provide their current Working With Children Check details

### Fees

10. All players are required to pay the prescribed Membership Fees each season, by the due date.
  - 10.1. Membership Fees are due at registration of the new season, or as agreed with a payment plan prearranged by the Club;
  - 10.2. Fielders will invoke a "No Pay, No Play" Policy for any player whose Membership Fees are not paid by the due date, or on time with their payment plan.
    - 10.2.1. Players will not be eligible to play on game day, or attend training
    - 10.2.2. Participation will be reinstated when payment plan is up to date
  - 10.3. A player who has outstanding Membership Fees will not be granted a clearance to another club.
11. Fielders is a registered party to receive the [Get Active Kids Voucher](#)

- 11.1. Families must register for these vouchers directly with the program and may receive up to \$200 towards the cost of their child's participation
- 11.2. Get Active Kids Voucher codes can be used at registration to lower the out of pocket expense to families
- 11.3. Families are responsible to pay the gap, inline with normal fee requirements
12. Fielders Basketball Club have some agreed discounts available for participants who volunteer their time to the club. Vouchers can be arranged, at request from the Fielders Treasurer. The agreed discount types are listed below:
  - 12.1. Executive Member on the Committee (limited to: President, Vice President, Treasurer, Registrar, Secretary and Fundraising) is eligible for \$100 off their fees
  - 12.2. One Coach, for each team, is eligible for \$100 off their fees
    - 12.2.1. In the event that 2 Coaches are working together the discount will be split equally, or as agreed between the Coaches
  - 12.3. One Team Manager, for each team, is eligible for \$30 off their fees
    - 12.3.1. In the event that 2 Team Managers are working together the discount will be split equally, or as agreed between the Team Managers
  - 12.4. Scholarship, is available on application and as per the discretion of the Committee.
  - 12.5. Late start, is available to players who commence playing after grading has concluded. This fee will be agreed by the executive committee and informed to the family. Typically, this fee is equivalent to \$15 per fixtured game left in the season and a \$50 administration fee, but will not surpass the full season fee.
  - 12.6. Each parent is only eligible for 1 type of discount per season.
    - 12.6.1. Where both parents volunteer their time at Fielders, a combined special voucher will be provided by the Treasurer
    - 12.6.2. Where one parent volunteers in two categories, only one voucher will be provided
  - 12.7. Discounts are not transferable or able to be carried to future seasons
  - 12.8. Discounts are not available to players for absences related to personal/family holidays or illness (unless they meet the criteria in 10.3 below)
13. Fielders offer very limited refunds for incomplete seasons
  - 13.1. If a player withdraws prior to season commencement – they can request a full refund of their fees paid, less \$50 for administration costs.
  - 13.2. If a player withdraws once the season has commenced, but prior to grading being completed, they can request a refund of 50% of fees paid, less \$50 for administration and less \$15 for each fixtured game passed.
  - 13.3. If a player withdraws once the season has commenced, and grading has been completed, there will be no refunds.
14. Where a player is injured and unable to play for at least 4 fixtured games, they can apply to the committee for a refund of \$15 for each fixtured game missed.
  - 14.1. The committee reserves the right to request additional information and documentation to make an informed decision
  - 14.2. The committee reserves the right to decline any such request
15. In the rare circumstance that Fielders has not been able to allocate a player to a team by the conclusion of grading games, a full refund of all fees paid to the club will be provided.
16. Fielders is responsible for the payment of weekly training, match fees and any forfeit fines to organisations supporting player participation in the registered season.

### **Training and Game Days**

17. All members are required to respect our training/game day venues and equipment. Wilful damage will result in disciplinary action and payment for damage.

18. All players are expected to attend on time to all of their allocated training sessions and fixtured game days/times.
19. If unable to attend training/game day, or arrive on time, the teams Team Manager and/or Coach should be notified as soon as practicable.
20. Parents are encouraged to stay for the entire duration of training/game day. However, parents who prefer to drop their child at training are required to (unless an alternate arrangement has been made):
  - 20.1. Escort their child to the stadium and ensure the Team Manager and/or Coach are aware of their attendance before leaving them.
  - 20.2. Return to the stadium 5 minutes prior to the end of the session to collect their child from the Team Manager and/or Coach.
21. Players should attend training and game days with appropriate equipment and uniform.
  - 21.1. For training, players should arrive with suitable footwear, a drink bottle and, where possible, a correct sized basketball. Players should avoid wearing wrist, finger, neck or ear adornments that could pose an injury or restrict and/or delay the ability of first aid being applied
  - 21.2. For game day, players should:
    - 21.2.1.1. Arrive in full Fielders uniform with their named drink bottle.
    - 21.2.1.2. Be wearing the blue side of the uniform (unless playing another Fielders team and you are the home team – then the orange side is worn).
    - 21.2.1.3. Not wear any wrist, finger, neck or ear adornments. Taping earrings is permitted.
    - 21.2.1.4. Ensure finger nails are cut short and are smooth and rounded or tape of a suitable nature is worn.
    - 21.2.1.5. Players with braided or plaited hair ponytails must either roll them into a bun or remove the braid/plait and play with a loose ponytail.
22. Members should not encroach on the court until the team before them has completed their training or game. Players should hold their balls on the sidelines.
23. Fixtured games can be found on the PlayHQ website, and may be notified to members by Team Managers/Coaches.
24. On game day, parents are not to sit on the player's bench, unless previously agreed or requested to by the Team Manager or Coach.
25. At all training sessions and during games all members are expected to uphold the Fielders' values and member conduct expectations (as listed below).

### **Member Conduct**

26. All members will act with integrity and will not behave in any way that will bring the club into disrepute.
27. All players will play by the rules of Basketball as outlined by the Casey Basketball Association.
28. All members and their guests are subject to the conditions of the Basketball Victoria Codes of Conduct, the By-laws of Casey Basketball Association and Fielders Basketball Clubs Constitution.
  - 28.1. Any breaches of the above codes, by-laws or constitution by any member or their guest, could result in disciplinary action taken by the club or relevant association.
29. Every person and organisation who is affiliated with, or provides services to, Fielders Basketball Club, will always place the safety and welfare of children above all other considerations.
30. All members must uphold the Fielders' Member Conduct expectations of:
  - 30.1. Not abusing players, coaches, referees or other parents.
  - 30.2. Not lecturing or criticising players during or after a game.

- 30.3. Not approaching a player in a threatening or aggressive manner, regardless of any perceived offence committed by the player during the game.
- 30.4. Not coaching children from the sidelines, unless you are the coach.
- 30.5. Respecting teammates by recognising and celebrating their efforts, strengths and abilities.
- 30.6. Respecting the coach and team manager, by recognising that each volunteer has their own way of connecting and teaching young athletes.
- 30.7. Respect the referees by accepting their decisions and acknowledging them at the end of each game.
- 30.8. Respect the opposition players and parents, recognising they are members of a club within our playing jurisdiction.

### **Communication and Participation**

- 31. Fielders Basketball Club will not sell or pass on any members details, except:
  - 31.1. If required to by Casey Basketball Association or Basketball Victoria.
  - 31.2. If required to by Police, Emergency Services or Child Protection Authorities.
  - 31.3. Where needed for uniform supply.
  - 31.4. To the team manager and/or coach of a team a player is, or will be, playing with
- 32. From time to time the Club will communicate with members via the email address used to register a participant.
  - 32.1. If additional or alternate email addresses are to be used, it is the members responsibility to raise this with the club's registrar during registration at each season.
- 33. Each team will have their own communication network which will be developed by the Team Manager and/or Coach. This may be (not is not limited to) using WhatsApp, Facebook, Messenger, SMS and/or email.
  - 33.1. It is the Team Manager and/or Coaches role to ensure that all relevant parties are involved and included equally in the communication network.
- 34. All communication between the Club and its members, between team managers/coaches and members, and member-to-member, in whatever form, must be Club-related, appropriate and not offend, intimidate, humiliate or bully another person, or bring the Club into disrepute.
- 35. Parents are expected to participate as a Bench Official on a rotational basis as developed and informed by the Team Manager and/or Coach.
  - 35.1. Each team must nominate one volunteer to take on the role as Bench Official on game day.
  - 35.2. The volunteer must be at least 14 years of age, as per Casey Basketball Association By-laws.
  - 35.3. Bench Officials must ensure that:
    - 35.3.1. Only the players suited up and present are listed on the online scoring device.
    - 35.3.2. Players who arrive late are added at a time out or at half time, not during game play.
    - 35.3.3. A team does not have more than 10 players listed to play that day.
    - 35.3.4. Players who have not arrived by half time are removed from the line up list.
    - 35.3.5. They document scores and fouls as per referees instructions.
  - 35.4. There are two types of scoring mechanisms used on game days; the iPad and the scoreboard controller.
- 36. Members are encouraged to participate in Fielders events including but not limited to: Team Photos, Annual General Meeting, Presentation Day, Fundraising Events and/or Coaching courses.

## **Concerns and/or Complaints**

37. Any person or organisation, may raise a complaint or concern about a person or organisation affiliated with Fielders Basketball Club, if they consider that the person or organisation has committed a breach or put another person or child in harms way.
38. Any member who feels unhappy with the behaviour of another member should attempt to resolve the matter directly with the other party in a calm, orderly and respectful way.
39. Concerns or complaints regarding team or player issues should first be addressed to the Team Manager and/or Coach.
40. Where possible, the Fielders committee will attempt to ensure that the Team Manager and Coach of any team, are not from the same family.
  - 40.1. In the event that this occurs, the members of the team are provided with the name and contact details of the Age Group Coordinator and/or a nominated executive committee member and informed that concerns or complaints can be raised with them if they are not able to be raised equitably with the Team Manager and/or Coach.
41. If the matter raised cannot be resolved within the team, or a member does not feel comfortable raising the matter with the Team Manager or Coach, the member can contact an executive committee member.
42. If the Team Manager and/or Coach do not feel equipped or sure of how to resolve the concern or complaint, they can contact an executive committee member.
43. Concerns and/or complaints raised to any executive committee member will be addressed in accordance with the Casey Basketball Association By-laws.
44. Fielders Basketball Club recognises that conflict is part of any team dynamic. However, will not tolerate any behaviour from players that is, or could be perceived as, harmful in any physical, social or emotional manner to a team mate, coach, opposition or referee.
45. Where there are concerns or complaints regarding a player's demeanour towards their team mates, coach, opposition or referee:
  - 45.1. In the first instance, the player will be spoken to by the team manager and/or coach in a calm and supportive manner, and parents informed of the conversation.
  - 45.2. In any subsequent instances, the executive committee will be informed and will determine an appropriate course of action.
  - 45.3. In some situations, sanctions may be imposed by Fielders Basketball Club or from Casey Basketball Association.

## **Team Manager and Coach Guidelines**

46. As a team official of Fielders Basketball Club, you are a representative of the club and must act in accordance and uphold our rules and values.
47. The allocation of a volunteer to the role of Team Manager or Coach is always at the discretion of the clubs executive committee.
48. All Team Managers and Coaches are required to:
  - 48.1. Complete their registration in PlayHQ.
  - 48.2. Provide a valid Working with Children Check which can be verified at any time by the Club.
  - 48.3. Comply with any rules or guidelines imposed by Casey Basketball Association or Basketball Victoria.
  - 48.4. Uphold the Clubs values and role model these to the players at all times.
  - 48.5. Act with integrity and not behave in a way that will bring the club or their own reputation into disrepute.
  - 48.6. Not attend training or games under the influence of any alcohol or drugs.

- 48.7. Accept and welcome all players and families, including late joiners, into the team as required.
- 48.8. Ensure that all players are treated equally and fairly, both at training and during games.
- 48.9. Develop and maintain a communication system that is equally accessible to all families.
- 48.10. Respond promptly to enquiries or requests made by any executive committee member.
- 48.11. Enforce the Club's fee payment policy and not allow any player who has outstanding fees to participate with the team until a clearance is provided from an executive committee member.
- 48.12. Ensure that the first priority is for players to be safe, have fun and enjoy the game of basketball.